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### CANCELLATION POLICY

Our office requires a 48-hour notice for any rescheduling or cancellation of appointments. An appointment which is cancelled or failed without a 48-hour business notice will allow our office to charge a **\$50/hour cancellation fee** (emergencies are an exception). Please note our business hours are *Monday-Thursday 7:00am to 3:30pm*.

A specific amount of time is reserved especially for you and we strongly encourage all patients to keep their appointments.

Thank you for understanding our cancellation policy. Please let us know today if you have any questions.

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Patient Name (Please Print)

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Patient Signature

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Date